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| Title:   | <b>People Overview &amp; Scrutiny Committee</b>  |
| Date:    | <b>9 July 2024</b>   |
| Time:    | <b>4.00pm</b>  |
| Venue    | <b>Hove Town Hall - Council Chamber</b>  |
| Members: | <p><b>Councillors:</b><br/> O'Quinn (Chair)<br/> Sheard (Deputy)<br/> Cattell<br/> Helliwell<br/> McLeay<br/> Meadows<br/> Shanks<br/> Simon<br/> Thomson</p> <p><b>Co-opted Members:</b><br/> Lesley Hurst (statutory diocesan co-optee)<br/> Maria Cowler (statutory diocesan co-optee)<br/> Sara Fulford (Older People's Council)<br/> Joanna Martindale (Community &amp; Voluntary Sector)<br/> Adam Muirhead (Community &amp; Voluntary Sector)<br/> Becky Robinson (Parent Carers Council)<br/> Dr Anusree Biswas Sasidharan</p> |
| Contact: | Giles Rossington<br>Policy, Partnerships & Scrutiny Team Manager<br><a href="mailto:Giles.rossington@brighton-hove.gov.uk">Giles.rossington@brighton-hove.gov.uk</a>   |

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|  | <p>The Town Hall has facilities for wheelchair users, including lifts and toilets</p>  |
|  | <p>An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.</p>  |
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|   | <p style="text-align: center;"><b>FIRE / EMERGENCY EVACUATION PROCEDURE</b></p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> <li>• You should proceed calmly; do not run and do not use the lifts;</li> <li>• Do not stop to collect personal belongings;</li> <li>• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and</li> <li>• Do not re-enter the building until told that it is safe to do so.</li> </ul> |

# AGENDA

## 1 Procedural Business

- (a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) **Declarations of Interest:**
- (a) Disclosable pecuniary interests;
  - (b) Any other interests required to be registered under the local code;
  - (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare:

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

- (c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls and on-line in the Constitution at part 7.1.*

## 2 Minutes

This is the first meeting of the People Overview & Scrutiny Committee so there are no previous meeting minutes to be approved.

## 3 Chair's Communications

#### 4 Public Involvement

To consider the following items raised by members of the public:

- (a) **Petitions:** To receive any petitions presented by members of the public to the full Council or to the meeting itself;
- (b) **Written Questions:** To receive any questions submitted by the due date of 12noon on the 3<sup>rd</sup> July 2024.
- (c) **Deputations:** To receive any deputations submitted by the due date of 12 noon on the 3<sup>rd</sup> July 2024.

#### 5 Member Involvement

To consider the following matters raised by Members:

- (a) **Petitions:** To receive any petitions submitted to the full Council or to the meeting itself.
- (b) **Written Questions:** A list of written questions submitted by Members has been included in the agenda papers (copy attached).
- (c) **Letters:** To consider any letters submitted by Members.
- (d) **Notices of Motion:** To consider any Notices of Motion.

#### 6 People Overview & Scrutiny Committee Terms of Reference

7 - 14

Report of the Corporate Director, Corporate Services (copy attached).

*Contact Officer: Giles Rossington, Senior Policy, Partnerships & Scrutiny Officer*      *Tel: 01273 295514*

*Ward Affected: All Wards*

#### 7 Presentations by Cabinet Members

Cabinet Members to present on their strategic priorities (verbal).

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Giles Rossington

(giles.rossington@brighton-hove.gov.uk).

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